

Margaret E. Heggan Free Public Library of the Township of Washington

February 18, 2026 Meeting Minutes

Time and Place: The meeting of the Board of Trustees of the Margaret E. Heggan Free Public Library was called to order by Board President Lisa Bertolini in the Conference Room of the Margaret E. Heggan Free Public Library, 606 Delsea Drive, Sewell, NJ, on February 18, 2026, at 5:30 p.m.

Sunshine Law Statement: A notice was read that was published and posted according to the NJ Open Public Meetings Act.

Quorum: Lisa Bertolini, Victoria Binetti, Jane Crocker (via speakerphone), Shaun Giberson, Gina Gurcsik, Whitney Huston (at 5:33 p.m.), Frank Indriso, Catherine Matos, Salvatore Coppola

Also Present: Joseph Alacqua, Esq.; Sheila Mikkelson, Library Director; Dina Meddings, Board Secretary; Donald Brown, Council Liaison (until 5:41 p.m.)

Absent: Mayor Anthony DellaPia

Annual Resolutions: Resolution No. 2026-14 was moved by Shaun Giberson and seconded by Vicky Binetti to authorize Lisa Bertolini (Board President), Jane Crocker (Board Treasurer) and Whitney Huston (Board Secretary) to sign checks to pay library expenses and to authorize library personnel to use signature stamps to accomplish this. All in favor. Passed unanimously.

Minutes: It was moved by Shaun Giberson and seconded by Vicky Binetti to approve the minutes of the January 2026 Board meeting. All in favor. Motion carried.

President's Report: Lisa did not have a formal report.

Treasurer's Report: Resolution No. 2026-15 was moved by Vicky Binetti and seconded by Whitney Huston to authorize payment of all obligations on the February 2026 bill list, in the amount of \$237,634.08. All in favor. Passed unanimously.

Director's Report: The snow removal bill referenced last month was addressed with township staff. Sheila was told that the prior shared services agreement needs updating and we are awaiting further communication.

Due to new guidelines, the five-year fire sprinkler pipe inspection needs additional components inspected, the cost of which is over the quote threshold. Sheila is seeking additional quotes from other vendors for this inspection.

Sheila shared a card from the former president of the Friends of the Library, as well as compliments received from patrons.

The strategic plan implementation demonstrates most categories to be progressing satisfactorily. Sheila reported the three top statistical increases which were downloaded materials borrowed, program attendance, and circulation of physical materials.

Sheila shared her research results and reasons for continuing to recommend the current job vacancy be filled with an in-house technology staff member. A discussion was held. Resolution No. 2026-16 was moved by Whitney Huston and seconded by Cathy Matos to approve hiring Tyler Muha as a full-time Technology Coordinator. Roll Call: Bertolini: Yes; Binetti: Yes; Crocker: Yes; Giberson: Yes; Gurcsik: No; Huston: Yes; Indriso: No; Matos: Yes; Coppola: Yes. Resolution passed.

Vicky was pleased to see the many activities on the library's schedule for Earth Month. Sheila will be contacting the mayor regarding a resolution for the library at the April 22nd council meeting (at 6:00 p.m.), in light of National Library Week. Sheila invited board members to attend and wear their library T-shirts.

Adjournment: It was moved by Whitney Huston and seconded by Vicky Binetti to adjourn the meeting at 6:01 p.m. All in favor. Motion carried.