

Margaret E. Heggan Free Public Library of the Township of Washington

May 20, 2026 Meeting Minutes

Time and Place: The meeting of the Board of Trustees of the Margaret E. Heggan Free Public Library was called to order by Board President Lisa Bertolini in the Conference Room of the Margaret E. Heggan Free Public Library, 606 Delsea Drive, Sewell, NJ, on May 20, 2026, at 5:30 p.m.

Sunshine Law Statement: A notice was read that was published and posted according to the NJ Open Public Meetings Act.

Melanie Fortunato was introduced to the board as a new part-time Library Assistant in the Children's Department.

Quorum: Lisa Bertolini, Victoria Binetti, Jane Crocker, Shaun Giberson, Gina Gurcsik, Whitney Huston, Frank Indriso, Catherine Matos (via speakerphone), Salvatore Coppola

Also Present: Joseph Alacqua, Esq.; Sheila Mikkelson, Library Director; Dina Meddings, Board Secretary

Absent: Mayor Anthony DellaPia

Minutes: It was moved by Jane Crocker and seconded by Whitney Huston to approve the minutes of the April 2026 Board meeting. All in favor with Sal abstaining due to his absence at the April meeting. Motion carried.

President's Report: Lisa reported that she read the new material that Sheila provided from the New Jersey Library Trustee Manual and suggested everyone else do the same.

Treasurer's Report: Resolution No. 2026-20 was moved by Vicky Binetti and seconded by Whitney Huston to authorize payment of all obligations on the May 2026 bill list, in the amount of \$156,719.40. Roll Call: Bertolini: Yes; Binetti: Yes; Crocker: Yes; Giberson: Yes; Gurcsik: No; Huston: Yes; Indriso: No; Matos: Yes; Coppola: Yes. Resolution passed.

Director's Report: Sheila reported that summer reading begins on June 15. There will be a patriotic art/poetry display in July open to any participants. Truck Night is planned for July 29. Sheila was interviewed by a reporter for the Washington Township Sun regarding the library's 60th anniversary, and the article should be in the newspaper in the next few weeks.

Last month's proposed policy amendment was revised as directed. Resolution No. 2026-21 was moved by Jane Crocker and seconded by Whitney Huston to amend the policy manual, revising Policy 10.1 Hiring Policy, as amended with additional wording changes agreed upon this evening. Roll Call: Bertolini: Yes; Binetti: Yes; Crocker: Yes; Giberson: Yes; Gurcsik: No; Huston: Yes; Indriso: No; Matos: Yes; Coppola: Yes. Resolution passed.

Sheila provided her hiring recommendation for the open position in Circulation. Resolution No. 2026-22 was moved by Whitney Huston and seconded by Jane Crocker to approve hiring Leah Mack as a part-time Library Assistant in the Circulation Department. All in favor. Passed unanimously.

Sheila reported increased statistics as well as statistics benchmarked against the Gloucester County Library System, which encompasses five separate buildings. Sheila read some of the positive comments received from patrons.

Lisa suggested mahjong classes be held in the evenings so working patrons can attend. She also mentioned preparing for an increase in patrons with the anticipated housing boom in Washington Township in 2027/2028.

Adjournment: It was moved by Jane Crocker and seconded by Gina Gurcsik to adjourn the meeting at 6:08 p.m. All in favor. Motion carried.